



April 15, 2020

Sick and Self-Isolation Pay

On April 4, 2020 I advised that the TTC is working on developing a revised adjudication process in light of the decision to temporarily suspend the requirement for employees to submit a medical certificate signed by a doctor in order to claim sick benefits.

Occupational Health & Employee and Wellbeing (OHEW) has developed a temporary process for reporting sick absences for the unionized workforce during this unique and unprecedented time.

In order to claim sick benefits for any absences continuing on or commencing after **Sunday, April 19, 2020**, employees will need to log into my MyTTC at www.myttc.ttc.ca. If you have an existing approved claim, you will need to complete a claim under this process in order to continue to receive benefits for April 19, 2020 onward.

On the homepage click the “Coronavirus (COVID-19) Updates” tile and locate the Medical Absence Form (MAF). Once the form is completed in full and signed, employees must submit it to OHEW by email to OHEW@ttc.ca. If employees do have supporting medical documentation they are requested to submit it, along with the completed form, to OHEW.

Please note that OHEW is **only** accepting the Medical Absence Form and supporting documentation via electronic means at this time.

OHEW will adjudicate and process claims within 5 business days of receiving your application as long as all other requirements are met. An incomplete and/or unsigned Medical Absence Form will delay the processing of your claim. General Inquiries to OHEW can made at (416) 393-4572 and an FAQ document is also available on MyTTC.

This process includes absences related to doctor or public health recommended self-isolation where employees are asymptomatic. Any asymptomatic employees required to self-isolate must claim sick benefits in accordance with the process outlined above in order to receive payment.

I want to thank all the employees who are working tirelessly to support the critical ongoing operation of the TTC during this challenging time.